Jharkhand Agency for Promotion of Information Technology

Under Department of Information Technology& e-Governance, Govt. of Jharkhand

Advertisement Reference No.: JAP-IT/Recruitment-Core/2017/01

Corrigendum-I

Additional Posts :-

B. **JAP-IT Project Employee:**

SN	Name of Position	Max. Age	No. of Position	Category
01.	Sr. Project Manager (CM Dashboard)	50 Years	01	UR-01
02.	Sr. Project Manager (e-Office)	50 Years	01	UR-01

SN	Name of Position	No. of Position	Remuneration (in INR)
01.	Sr. Project Manager (CM Dashboard)	01	1,00,000.00 to 1,50,000.00
02.	Sr. Project Manager (e-Office)	01	1,00,000.00 to 1,50,000.00

1. Sr. Project Manager (CM Dashboard)	
Qualification	1. Should be BE/B. Tech.(Computer Science/IT/ECE)/MCA/M. Sc. (IT/CS) or equivalent obtained from any recognized university
	2. MBA/PGDBM/PGDM
Post Qualification Experience	Minimum (10) ten years post-qualification experience in IT /IT System projects having expertise in /Indian /International government projects in 1. Project Management 2. Project Implementation 3. Project Operation 4. Project Monitoring 5. Should have handled 2-3 large projects in any Government/Corporate
Technical Skills	Experiences in project/program management with at least 7 years of experience in managing the complete life cycle of 3-4 large IT/e-governance projects. Experience of working with a government, vendor management and procurement process setup is mandatory
Certification	PMP/ Prince 2 Practitioner will be preferred
Role Profile	Manage the CM dashboard project or components. Interact with different stakeholders and service provider. Develop project plan, identify staffing need, allocation of resources, identify risks and create mitigation plan. Regularly publish project plans and review reports, as well as review them with service providers. Communicate the projects need at desired level, priotrize the items and create action plan for completion within defined constraints. Lead and mentor the team and responsible for overall delivery of the project. Ensure that the requirement of state departments in matters like preparation of EoI/RFP/Contracts/PPP and other related matters are suitable addressed. Formulate management, implementation strategies in consultation with State IT department/IT society/ external consultants.
Job Description	➢ Gains approval for the baseline with the Program Sponsor/ Stake Holder ➢ Implements appropriate change control procedures. ➢ Responsible and accountable for delivering all the baseline goals, on time and within agreed financial parameters. ➢ Establishes all necessary program governance parameters including structure, resources, plans, risks, issues and review processes. ➢ Ensures correct usage of all group governance processes.

	- Establishes a program team and manages their effective deployment and successful execution of the baseline plan. - Sets objectives and assesses performance of appropriate team members - Manages the contracting and work product deliverables of all 3rd parties engaged in the program if any. - Establishes a dependency management plan and ensures successful execution - Establishes appropriate contingency plans and gains agreement on a trigger management plan. - Monitors progress and establishes reporting procedures including formal program accounting. - Produces a closure report on completion and formally closes the program with the agreement of the Program Sponsor. - A highly experienced strategic change and business transformation Manager who has successfully carried end to end program responsibilities in a similar setting on multiple occasions. - Experience of working with board members and influencing at all levels within an organization - Experience of managing programs with a high development and integration content. - Familiar with the workings of an organizationally complex development environment using leading edge practices. - Experience of leading complex transformational programs within an organization either as an internal or external supplier - Must have a strong ability to influence across multiple business areas and within a politically sensitive and complex environment - Track record of establishing complex programs with sophisticated governance processes.

2. Sr. Project Manager (e-Office)	
Qualification	1. Should be BE/B. Tech.(Computer Science/IT/ECE)/MCA/M. Sc. (IT) or equivalent obtained from any recognized university
	2. MBA/PGDBM/ PGDM

Post Qualification Experience	Minimum (10) ten years post-qualification experience in IT /IT System projects having expertise in /Indian /International government projects in
	   1. Project Management
	   2. Project Implementation
	   3. Project Operation
	   4. Project Monitoring
	   5. Should have handled 2-3 large projects in any Government/Corporate

Technical Skills	Experiences in project/program management with at least 7 years of experience in managing the complete life cycle of 3-4 large IT/e-governance projects. Experience of working with a government, vendor management and procurement process setup is mandatory
Certification	PMP/ Prince 2 Practitioner will be preferred
Role Profile	Manage the e-Office project or components. Interact with different stakeholders and service provider. Develop project plan, identify risks and create mitigation plan. Regularly publish project plans and review reports, as well as review them with service providers. Communicate the projects need at desired level, priotrize the items and create action plan for completion within defined constraints. Lead and mentor the team and responsible for overall delivery of the project. Ensure that the requirement of state departments in matters like software development/ testing/deployment/ training/implementation support, scanning & digitization, preparation of EoI/RFP/Contracts/PPP and other related matters are suitable addressed. Formulate management, implementation strategies in consultation with State IT department/IT society/ external consultants.
Job Description	➢ Gains approval for the baseline with the Program Sponsor/ Stake Holder ➢ Implements appropriate change control procedures. ➢ Responsible and accountable for delivering all the baseline goals, on time and within agreed financial parameters. ➢ Establishes all necessary program governance parameters including structure, resources, plans, risks, issues and review processes. ➢ Ensures correct usage of all group governance processes. ➢ Establishes a program team and manages their effective deployment and successful execution of the baseline plan.

	- Sets objectives and assesses performance of appropriate team members - Manages the contracting and work product deliverables of all 3rd parties engaged in the program if any. - Establishes a dependency management plan and ensures successful execution - Establishes appropriate contingency plans and gains agreement on a trigger management plan. - Monitors progress and establishes reporting procedures including formal program accounting. - Produces a closure report on completion and formally closes the program with the agreement of the Program Sponsor. - A highly experienced strategic change and business transformation Manager who has successfully carried end to end program responsibilities in a similar setting on multiple occasions. - Experience of working with board members and influencing at all levels within an organization - Experience of managing programs with a high development and integration content. - Familiar with the workings of an organizationally complex development environment using leading edge practices. - Experience of leading complex transformational programs within an organization either as an internal or external supplier - Must have a strong ability to influence across multiple business areas and within a politically sensitive and complex environment - Track record of establishing complex programs with sophisticated governance processes.

Annexure - 'D'

General Instructions:

1. Candidates are required to apply only through on-line process via http://recruitment.jharkhand.gov.in.
2. All posts are co-terminus with project.
3. Leaves are applicable as per rules and regulation of Jharkhand Govt. No other leaves are allowed, as per JAP-IT 'offer of appointment'.
4. The initial tenure of appointment will be of one year with a probation period of three months.

5.   After successful completion of probation period the appointment will be confirmed for one year from the date of initial appointment. Next renewal will be on yearly basis subject to satisfactory performance.

6.   During probation candidates will be removed/candidate may resign without giving any notice and reason. After successful completion of probation period candidate will be required to serve 03 months notice to resign. JAP-IT may also terminate the service of any employee giving 03 months notice. There will not be any buy out by candidate.

7.   NoC will not be provided during the contract period if he/she wants to re-employment in different project of JAP-IT. For such NoC will be provided only after resignation from the current position.

8.   In case of conduct (misbehavior/integrity) immediate legal & termination action will be taken.

9.   Annual increment (maximum of 05% of last drawn monthly remuneration/emoluments) will be subject to performance evaluation by relevant authorities and in case of extension of service for another year.

10. On-line application fee for each of the post is **Rs. 100.00 (Rs. One Hundred only)** which may be paid via on-line payment gateway.

11. Only Monthly Remuneration will be paid and no other benefits like EPF, Group Mediclaim etc. will be applicable.

Selection Process: Selection for above posts will be through interview

Note :- Rest terms & conditions will be same as of Advt. No. :- JAP-IT/Recruitment-Core/2017/01

Sd/-
Chief Executive Officer,
JAP-IT, Ranchi