



Jharkhand Agency for Promotion of Information Technology

(An Autonomous body under Department of Information Technology, Govt of Jharkhand)
Ground Floor, Engineers Hostel – I, Near Golchakkar, Dhurwa, Ranchi, Jharkhand
Phone : 0651-2401040, 2401067, 2401041, 2401044 Fax : 0651-2401040

Advertisement No- JAP-IT/Core/ 01/2018

JAP-IT established as an autonomous body under Dept. of Information Technology & IT& e-Governance Govt. of Jharkhand invites applications from retired persons to fill up the following post:-

| Name of Post | No. of Post |
|---------------------|--------------------|
| Accounts Officer | 01(one) |

Eligibility criteria

- (a) The candidates should be Post Graduate, preferably in Commerce. Preference will be given to the candidates having Post Qualification such as MBA- Finance/Chartered Accountancy/ICWA.
- (b) Candidates should have atleast five years working experience as Accounts Officer or equivalent post in Central Govt./ State Govt./ PSUs. The incumbent is to look after the finance and administrative functions of JAP-IT and financial rules/procedures of Govt. Depts. and knowledge of establishment matter.
- (c) Retired persons from Central/State Govt./Govt PSUs upto the age of 63 years with good health conditions may submit their applications.
- (d) Total emolument for the post in respect of State Govt./Central Govt. retired persons is to be determined as per Govt. Of Jharkhand, Finance Dept. notification no.-3828 dated-13-11-2014 In respect of persons , who are not getting any pension, the total emolument will be Rs. 70,000/- being the sanctioned emolument for the post.
- (e) The Appointment will be made on contract basis initially for a period of two years, which may be extended on performance basis.

Interested persons may send their application along with copies of certificates and one passport size photograph pasted at the top of application to Officer on Special Duty, JAP-IT, Engineer's Hostel No.-1NearGol chakar, PO- Dhurwa, Ranchi-834004. The application form can be downloaded from **<http://japit.jharkhand.gov.in>/OR <http://recruitment.jharkhand.gov.in> ..**

Last date of receipt of application is 20-08-2018.

Sd/-

(Sarvesh Singhal)
Chief Executive Officer
JAP-IT

Application format

1. Post Applied for :-

2. Name of the Candidate :-

3. Father's Name :-

4. Nationality :-

5. Address

(a) Permanent Address :-

(b) Correspondence Address :-

6. E-Mail Address :-

7. Mobile No. :-

8. Age (DD/MM/YY) :-

9. Education Qualification

| Sl. No. | Name of Exam | University/ Institute | Passing Year | Percentage | Remarks |
|---------|--------------|-----------------------|--------------|------------|---------|
| | | | | | |
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10. Experience :-

| Sl. No. | Name of Organization | Designation | From | To | Remarks |
|---------|----------------------|-------------|------|----|---------|
| | | | | | |
| | | | | | |

*Note: - Documents related to Age Proof, Caste, Qualification, Experience giving details reg. Employer, post held salary drawn period, nature of duties performed. knowledge of computer skills/operation. Photocopy of all certificates should be self attested.

Declaration

I hereby declare that all the statements information furnished & papers attached are true to the best of my knowledge and belief. I have not been prosecuted or punished by any Court of law for any offence.

Date-

Place-

(Signature of the applicant)

Self attested
photo